



OFFICE OF THE  
MUNICIPAL COMMITTEE, KHANPUR.

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LG No.(28301)  
MC/KPR/322 / DATED/ 26-07-2025



NOTIFICATION

It is hereby notified that the following officers/officials are nominated and deputed to operate and manage the PMDFC-introduced e-Governance Initiatives/systems under the Punjab Inclusive Cities Program (PICP), including:

- Updating & Maintenance of the Municipal Committee's Dynamic Website
- Grievance Redress Mechanism (GRM)
- Management Information System (MIS)
- eLGCD Dashboard

This nomination shall remain effective for the duration of the PICP, i.e., FY 2025-26 to 2029-30. The nominated officials shall perform their responsibilities diligently to ensure compliance and achievement of DLI-3: Minimum Access Conditions (MACs) & DLI-4: Performance Measures (PMs) under the World Bank-funded Program.

Sr. No.	Interventions	Task to be Performed	Responsible Official (Official Name, Designation, & Contact No)
1.	MC Website	<ul style="list-style-type: none"><li>• Maintain &amp; update MC's website</li><li>• Update All links/pages of website</li></ul>	01.Zahid Mehmood Dahir Computer Operator, 0333-7477514 02. Hamza Ahmed Khan Junlor Clerk, 0304-2069978
2.	Grievance Redress Mechanism (GRM)	<ul style="list-style-type: none"><li>• Keep functional Complaint cell</li><li>• Manage citizen's complaints / grievances under Grievance Redress Mechanism (GRM)/ Balda Shikayat app</li><li>• Perform all activities to achieve MACs &amp; PMs related with the system</li></ul>	Fahim Asghar Incharge Complaint Cell 0301-7655505
3.	Management Information System (MIS)	<ul style="list-style-type: none"><li>• Update data on regular basis in Management Information System (MIS) to track status of KPIs for WASH services (Includes modules on WSS operations, energy consumption, financial management (including tariffs), consumer satisfaction, and asset management)</li><li>• Perform all activities to achieve MACs &amp; PMs related with the system</li></ul>	Hamza Rasheed ( Working as Computer Operator)
4.	Local Government Financial Management Information System (LGFMS)	<ul style="list-style-type: none"><li>• Keep functional LGFMS/eLGCD System</li><li>• Update data on all modules</li><li>• Perform all activities to achieve MACs &amp; PMs related with the system</li></ul>	01.Zahid Mehmood Dahir, Computer operator 0333-7477514 02.Muhammad Madni Elve, Junior Clerk 0307-3625659 03. Hasnain Rasul Junlor Clerk 0304-7862420

  
Chief Officer,  
Municipal Committee,  
Khanpur.